

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2017-18

1. Details of the Institution

1.1 Name of the Institution

Arts College,Vadali

1.2 Address Line 1

Vadali-Khedbrahma Highway

Address Line 2

At & Po. & Ta. Vadali

City/Town

Vadali, Dist: Sabarkantha

State

Gujarat

Pin Code

383235

Institution e-mail address

artscollegevadali@gmail.com

Contact Nos.

02774 220074

Name of the Head of the Institution:

Dr.Nareshbhai R. Patel

Tel. No. with STD Code:

02774 220074

Mobile:

9879584892

Name of the IQAC Co-ordinator:

Mr.Dharmesh A. Mehta

Mobile:

9737270909

IQAC e-mail address:

dharmeshmehta1972@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/45/A & A/10, 28-03-2008

1.5 Website address:

www.artscollegevadali.edu

Web-link of the AQAR:

www.artscollegevadali.edu/AQAR2017-18

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.89	2008	4 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

20-06-2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2016-17 submitted to NAAC on 30/12 / 2018 (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

-

1.11 Name of the Affiliating University (*for the Colleges*)

Hemchandracharya North Gujarat
University, Patan

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="08"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- | |
|--|
| <ul style="list-style-type: none">▪ Preparing AQAR▪ Monitoring Quality of Education▪ Planning for the academic year and implementation |
|--|

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Every year in the beginning of the new academic year, the analyses of the results are done	On the basis of the analyses weak sections are found out and the teachers are informed regarding it for necessary steps.
Discussion regarding change syllabus in different subjects is done.	Related teachers are informed regarding change in syllabus in the beginning of new academic year.
List of subject wise books to be purchased is prepared and submitted to the librarian	The librarian places the order of the new books.
Formation / co-ordination of diff. Committees and work allocation.	The co-ordinators of different committees are given the responsibilities of the committee for the academic year.

Please see ANNEXURE IV

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

-Yes, in the meeting with management, the AQAR has been submitted, discussed and the management has given promise to satisfy the needs of the institutions mentioned in AQAR.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	02	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	03	-	02	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	03 (B.A.) + 02(M.A.)
Trimester	-
Annual	-

1.3 Feedback from stakeholders*
(On all aspects)

Alumni	<input type="checkbox"/>	Parents	<input type="checkbox"/>	Employers	<input checked="" type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>	

Please see ANNEXURE III

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG Course M.A. continue in History, Gujarati subjects.
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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	05	06	-	01- Part-time

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	01	06	0	0	0	1	0	12	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

—	-	-
---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	08	02
Presented papers	3	08	02
Resource Persons	0	0	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> -Coaching for competative Examination -Weekly Test - 'Saptadhara' –Seven Divisions for various activities -Continuous evaluation -Computer Basic Course -Celebration of Yoga Day

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Theory + MCQ

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS-01	0	0
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2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Sem-6	189	4.76%	16.93%	2.64%	31.74%	56.07%
M.A.Sem.-IV	30	76.66%	13.33%	---	10%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Feed back analyses, result, discussion with teachers
- Helps in academic planning / implementation
- Recommends related Books / Reference Books / ICT etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others: Seminars / Conference	13

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	6	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-Recommendation for reference books
-Encouragement for research work
-Publication of Research articles in various journals and magazines

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	01	-
Non-Peer Review Journals	-	00	02
e-Journals	-	-	-
Conference proceedings	-	-	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	College	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year.

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="22"/>
National level	<input type="text"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>
NCC	<input type="text" value="02"/>	NSS	<input type="text" value="03"/>
		Any other	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NCC/NSS Orientation Programme
- Thalassemia check up camp
- NSS one day camp at Polo forest
- Cleanliness Drive in the Campus
- Tree plantation Programme
- Celebration of Yoga Day

- AIDS Awareness Programme
- Voter Day celebration
- Lecture on Women Empowerment

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	-	26204sq.meter	Local Management	26204 Sq.meter
Class rooms	09	-	Local Management	593.16 Sq.meter
Laboratories	01	-	-	50.76 Sq.meter
Seminar Halls	01	-	-	259.57 Sq.meter
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	30	-	UGC	30
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- | |
|--|
| <ul style="list-style-type: none"> • Fully computerised administration and library • Online enrolment, online exam form filing and results • Online Scholarship forms |
|--|

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2381	398551	-	-	2381	398551
Reference Books	9554	2190191	94	80180	9648	2270371
e-Books						
Journals			25	7855		
e-Journals						
Digital Database						
CD & Video	75					
Others (specify)	390					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	10	25	7	-	01	5	-	-
Added	-		-	-		-	-	-
Total	10	25	7	-	01	5	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

-Orientation of the students and faculty regarding computer, net access , Inflibnet

4.6 Amount spent on maintenance in lakhs :

i) ICT	---
ii) Campus Infrastructure and facilities	4.431
iii) Equipments	--
iv) Others	0.20
Total :	4.631

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation of the students regarding NCC,NSS,Library service and various departments
- Awareness about Yoga, AIDS,Scholarship, Thallesemiya ,Test
- Remedial coaching, SCOPE Exam

5.2 Efforts made by the institution for tracking the progression

- Monitoring, Evaluating, encouraging the staff involved in different activities.
- Budget allocation for co-curricular and extra activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
759	93	-	-

(b) No. of students outside the state

0

(c) No. of international students

0

	No	%
Men UG	367	48.35%

	No	%
Women UG	392	51.64%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
137	287	140	199	00	763	149	250	133	227	00	759

Demand ratio 100% Dropout 9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-Career Guidance cell, UDISHA, etc fully functioning in the college.

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

- The students are guided by career Guidance cell at the time of choice of subjects in the beginning of new academic year, for competitive exams etc. They are also counseled for joining various co-curricular and extra-curricular activities. Moreover, slow learners and advances learners are given special treatment.
- NCC and NSS orientation
- Competative examination coaching is arranged

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	18

5.8 Details of gender sensitization programmes

- Lectures to create awareness on Gender equality
- Women's cell
- Law and Rights awareness lecture for women

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	387	1015260
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ - _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- 1 To provide higher–education to the youth of rural, interior and surrounding areas.
- 2 To develop overall balanced and healthy personality of students to contribute National development.
- 3 To encourage women students for higher Education.
- 4 To enhance and to improve the quality and the standard of education.

Mission

- 1 To encourage maximum students for higher education.
- 2 To make overall development of students through educational and co-curricular activities.
- 3 To set up programmes to develop Social and National awareness.
- 4 Continuous monitoring to improve the quality and the standard of education.

6.2 Does the Institution has a management Information System

Yes, the institute has MIS system which provides information regarding the institutional activities regularly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

University designed curriculum is accepted. Two faculties are members of 'Board of

- Academic diary
- Planning taking into consideration the current trends.
- Weekly test system
- Feedback system

6.3.3 Examination and Evaluation

- Internal Examination system
- Continuous evaluation
- Test with MCQ, book review, assignment

6.3.4 Research and Development

- Participation in seminar, conference, workshop
- Purchase of Research related books / reference books
- Research projects
- Publication of Articles in journals, magazines

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Separate cabin for the librarian.
- Collection of CDs/ VCDs and Computer, Net, Printer, Scanner
- SOUL software in library
- Timely checking of infrastructure of the institution

6.3.6 Human Resource Management

- Infrastructure development through donors.
- As per norms of Gujarat government 04 Assistance Lecturers were appointed this year.
- As per norms of HNG University, Patan.

6.3.8 Industry Interaction / Collaboration

- Collaboration with Rotary Club
- Collaboration with Red -Cross Society

6.3.9 Admission of Students

- Admission Committee helps/guidance
- Broacher giving complete information
- Online enrolment system

6.4 Welfare schemes for

Teaching	Co-operative Society
Non teaching	Co-operative Society
Students	Books on Library Ticket

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	Gujarat Govt.	Yes	C.A.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Continuous evaluation system
-Assignment, Class seminar, project work
- MCQs

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-As per rules of affiliated University, HNGUniversity , Patan

6.11 Activities and support from the Alumni Association

- Encourage students by providing fund for various students' activities
-Support NSS activities, Annual Day celebration

6.12 Activities and support from the Parent – Teacher Association

- Encourage students for different activities through prizes, donations

6.13 Development programmes for support staff

- Special allowance
- Uniforms

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation
- No use of plastic
- Place for water
- Dustbins, No use of plastic
- No smoking zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Weekly Test Method
- Udisha Cell for career guidance and counselling
- Competative Examination coaching
- Computer Basic Course

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Committees & co-ordinations / work allocation
- Need base purchase of equipments & books.
- Implementation of 'Saptadhara' (Seven Divisions)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Weekly Test (Annexure I)
2. Celebration of Annual Day and Prize Distribution to the Skilled (Annexure II)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

-Campus Cleanliness
-Wall/Fencing around campus
-Tree Plantation
- No use of plastic

7.5 Whether environmental audit was conducted?

Yes

No

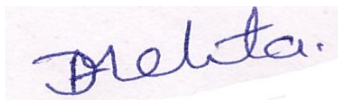
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- | |
|--|
| <ul style="list-style-type: none">• NSS / NCC, curricular and co-curricular activities.• To encourage more students to participate in competitive examinations• Activities are divided in Seven Divisions called 'Sapta Dhara'.• Assignment, Project work |
|--|

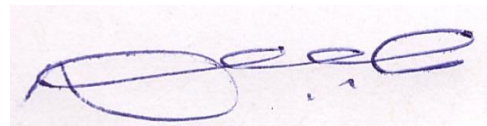
Name

Mr.Dharmesh Mehta



Signature of the Coordinator, IQAC

Name Dr.Nareshbhai R. Patel



28/01/2019

Signature of the Chairperson, IQAC

Annexure I

Best Practice – I

Title Of The Practice : Weekly Tests.

Majority of our college students are from rural and interior areas. The surrounding areas population is educationally, socially and economically backward. The students also work in the field or doing labor work for their livelihood. They don't have healthy educational environment at home. The institution started weekly test before two years. The aim of this test is to inspire and encourage them for regular educational work in every subject. The institution monitors their progress from the result of weekly tests in every subject. We take weekly test in and weekly test in Semester wise in each subject. After evaluation of these papers, the mark-sheets are displayed on the notice board. The weak students are given necessary suggestions and personal guidance by the teachers. The teachers take extra lectures. The intelligent students motivated by the teachers to read more reference books from the library. The students are provided necessary practice material also.

In the beginning we experienced less interest of students in these weekly tests but constant inspiration and guidance of teachers made the more students positive for weekly tests and number of students increased and participating enthusiastically by the time.

The institution and the students experienced positive performance and educational progress in the two internal examinations at college level. These tests help students to build their

confidence as well as educational quality. The students perform very excellent at university examinations. Our college results are higher than average results of university and the nearby institutions.

Almost 07 students achieved Distiction marks and 28students achieved First class percentage at Semester 6

The pass out result of M.A. at University examination was 100%%

24 students achieved Distiction marks and 06 students achieved First class at M.A. University examination.

The students need not pay any extra fee for these weekly tests. The institution bears expenses for this best practice. The institution provides necessary stationary like answer sheets for the tests to the students.

For more detail please contact Dr. P. R. Patel.

Annexure II

Best Practice - 2

Title : Celebration of Annual Day and Prize Distribution to the Skilled Students.

Every year the institution celebrates 'Annual Day Function' with support of 'Students Council' The students gets opportunity to enhance their talent through various cultural performances on the stage among the dignitaries, villagers, parents, alumni, the members of trust and the present students. This day is organized in February month every year. The students take part in various activities like one act play, mime, folk dance, Garba, solo song ... etc. The cultural committee prepares the students for above performances and gives them enough practice for fifteen days before the celebration of annual day. The students come out with excellent performance on the stage. They get an excellent chance to perform their talent and enhance their abilities. They become more confident and they can perform better in the next year celebration with the previous experience of last year annual day celebration.

On the same day, the college celebrates the prize distribution ceremony for the clever and skilled students of the institution. The college distributes prizes, awards and trophies to the students who have special achievements in educational co-curricular, sports, N.S.S., N.C.C. activities. The students feel honored them through this kind of encouragement. They feel that their special achievements and skills are rewarded. They are important assets of the institution. During whole year the students try to perform better and better in academic, co-curricular and extra-curricular activities. The healthy competitive atmosphere is created among the students for better progress and better performance. So they come to college regularly and participate according to their skills and talent in various activities and programmes of the institution. The criteria for awarding the students are as follows;

The students who performed the best at university examinations last year, the first three students are awarded with trophies and certificates.

The students who performed the best in cultural programmes, N.S.S. and N.S.S. units activities are awarded with certificates and trophies.

The students who perform the best in sports and athletics at college level and at inter-collegiate level are awarded with shields and certificates.

Sometimes the institution gets the donors to purchase shields and certificates for the students. If the donors are not available, the institution shoulders financial source on its own.

The institution is benefited from this ceremony. The college has got a kind of recognition among the villagers and the people of surrounding areas. They have good impression of the college. So the college easily gets more students for the first year. The students come regularly and practice and participate in various activities whole the year. So they get the overall development of their personality. The problem of indiscipline has been declined year after year. The students study sincerely and our college results are better than the average results of H.N.G.U and the nearby colleges. The five students achieved ranking under top ten students of the university ranking.

For more details Please contact Mr. T. D. Patel.

Annexure – III

A brief analysis of Feedback :

Last year the institution collected feedback from the students under specific formats. A brief analysis is as under.

1. Students Feedback on Syllabus

Most of the students are satisfied with present syllabus of semester at undergraduate level. Almost 78 % students feel that the course has relevance to impart educational values. They are satisfied with the contents of the course for learning purpose. 68 % of students are satisfied with relevance of material. 70% of students welcome revision of course.

2. Student Feedback on Teachers.

The students are satisfied with the knowledge base of the teachers. 71% of the students find communication skills of the teachers are very convincing and effective during teaching – learning process. The teachers are successful to generate interest of the students in their subjects. 78 % of the students believe that the teachers happily welcome students for personal guidance after class-room work. The students suggested for some teachers to inculcate teaching-learning with original life episodes. The Principal discussed this topic with related teachers and convinced them to do it in the most positive way. All teachers got more than 81 % rating on overall impression from the students.

3. Feedback from the students of Semester VI on overall impression of the institution :

Last year students positively responded on overall impression of the institution. 83% of students are satisfied with the teachers, infrastructure and overall activities of the institution. 60% of the students wish to go for P.G. course or for competitive examination after completion of B.A. course. Most of the students are satisfied up to 82 % from the present teaching staff. 82 % of students suggest that the teaching of syllabus by the teachers is almost covered before university examination in various subjects. 66 % of students prefer to meet the teachers to take guidance for educational purpose, and for competitive examinations. 50 % of students are willingly ready to join alumni association for providing service for the development of the institution. Most of the students are satisfied with the faculty members, library facility, sports activities, N.S.S, N.C.C programmes of the institution.

4. Students' Programme Evaluation :

85 % of students take admission on the basis of available programmes and related information of the programmes. They suggested for the detail information of the institution, teachers, subjects, activities, fee structure... in one prospectus book. The principal and the staff members accepted this and published the prospectus book in March and distributed from June to the students for better understanding.

The most of the students are satisfied with the optional subjects. But they suggested starting computer course, and other skilled training programmes in the institution. From last two years embroidery training programme is organized for women students. The students suggest increasing new modern methods for teaching learning process. 78 % of the students are satisfied with the format of internal marking system and two internal tests. The out station students face difficulty to attend first lecture, and the last lecture due to late timings of bus services. The teachers provide academic flexibility to the students and they are allowed to attend first lecture if they are late in the college, due to the late timing of bus services.

Annexure – IV

Arts College, VADALI.

Academic Calendar – 2014-15

- | | | |
|---------------|---|--------------------------------------|
| June- 2017-18 | - | Academic Term starts. |
| | - | Admission Process. |
| | - | Committees Meeting. |
| | - | Governing Body Meeting. |
| | - | Welcome-Day Sem I |
| July | - | Students - Representative Selection. |
| | - | N.S.S and N.C.C. Orientation. |
| | - | Tree Plantation. |
| | - | Save Water Program. |
| | - | Cultural Program. |
| August | - | Independence Day Celebration. |
| | - | Patriotic Song Competition. |
| | - | Reading Competition. |
| | - | Essay Competition. |

- September
- Teacher's Day.
 - N.S.S. One Day Program.
 - G.K. Test.
 - Gujarati Day.
 - Bhadarvi Poonam Service Camp.
- October
- Thalasemia Check-up camp.
 - Sanskrit Day.
 - Traditional Day.
 - Wall-paper Exhibition.
 - Debate.
- November
- Semester Exam.
 - Diwali Vacation.
 - N.S.S. Annual Camp.
 - Management-Staff Meeting.
- December
- Sports Day.
 - History Day.
 - Picnic One Day.
 - Blood Donation Programme.

- Environment and Disaster Management.
 - January-08
 - New Year Celebration.
 - Republic Day Celebration.
 - Competition - Mehandi and Kesh Gunfan.
 - Educational Tour.
 - February
 - Semester Examination.
 - Examination Result.
 - Work Shop.
 - Annual Day and Prize Distribution.
 - March
 - Student Guidance
 - Semester Exam.
 - April
 - Paper Examine (Uni. Exam).
 - Summer Vacation.
 - May
 - Summer Vacation.
-

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

